

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: February 10, 2016

To: Board of Directors  
From: Mark E. Mills, Fire Chief  
Subject: Chief's Update

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**RECOMMENDATION:**

For the Board's information

**FLEET**

**FACILITIES**

Station 18

Station 19

Station 20

Station 21

No other significant changes or repairs are being made at this time.

**PERSONNEL**

**ACTIVITIES**

**FIRE PREVENTION**

January

Operational Use Permits	0
Construction Permits	12
Planning Applications (Plan Review)	7
Fire Protection Permits	7

***Total Plan Reviews (Does not include re-submittals)***

***Ross-6      San Anselmo-12      Fairfax-7      Sleepy Hollow-1***

AGENDA ITEM # 20

Date 2/10/16

<b>Inspections Conducted</b>	<b><u>January</u></b>
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Construction Final	5
Sprinkler Hydro Inspections	2
Sprinkler Final Inspections	4
Re-inspections	1
Fire Alarm Final	2
Re-inspections	1
VMP Inspections	3
Resale Inspections	9
Re-inspections	2
State Mandated Inspections	2
Re-inspections	0
Code Enforcement	2
Photovoltaic Inspections	2
Hood & Duct/Commercial Kitchen	0
Underground Fire Line Inspections	2
Tents/Awnings	0

<b><i>Total Inspections Conducted</i></b>	<b><i>37</i></b>
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<b><i>Ross- 9</i></b>	<b><i>San Anselmo-14</i></b>	<b><i>Fairfax-10</i></b>	<b><i>Sleepy Hollow-4</i></b>
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<b>Pre-construction Meetings:</b>	<b>3</b>
<b>Ross Weekly Staff Meeting:</b>	<b>3</b>

**Consolidation Efforts:**

The Kentfield Fire District has selected an internal candidate to replace Chief Paul Smith. Captain Mark Pomi will assume the role of Fire Chief on March 16, 2016. Chief Mills will meet with Chief Pomi after his appointment to discuss the possibility of shared services.

Chief Mills attended:

- 1/13 Met with Paul Smith concerning FireSafe Marin funding
- 1/19 Met with Town of Ross WUI Workgroup
- 1/19 Conference call with FDAC & CaFC legislative committee

1/21 Met with MCFCA  
1/25 Met with Town of Ross Community Protection Committee concerning WUI map  
1/27 Attended Town of San Anselmo staff meeting  
1/28 Met with Todd Lando concerning WUI maps and Customer Satisfaction surveys  
2/01 Met with FASIS Executive Officer and Risk Manager  
2/01 Met with Town of Ross Facilities Master plan group  
2/02 Met with RVPA Chiefs to discuss funding & operations  
2/03 Monthly Executive Management Committee meeting  
2/04 Attended Flood Zone 9 meeting in Fairfax  
2/05 Met with MCFCA Executive Committee to discuss goals  
2/08 Monthly BCs meeting

BC Mahoney attended:

1/19-1/21 Incident command training lab (Washington State)  
1/24 C shift captains meeting  
1/25 Phone meeting with Lando- web update and creek gauge update  
1/27 (Morning) NetViewer meeting for new CAD  
1/27 (Afternoon) Cover for Grasser in MERA meeting  
1/29 MMWD Fire Flow Meeting  
2/1 Marin County Operations Meeting  
2/5 Strike Team refresher meeting with Chief Brown and BC Windrom

BC Stasiwoski attended:

1/17 – Facility Captain meeting and B shift staff meeting  
1/28 – MCFD retirement luncheon  
2/4 – RVPA meeting

BC Tim Grasser:

1/4 - Training Officers Meeting  
1/6 - Emergency Reporting Meeting  
1/11 - Staff Meeting  
1/20 - EMS Meeting  
1/26 - MERA Coverage Workshop  
1/27 - CAD Train the Trainer  
1/27 - MERA Board Meeting